

# KGIS' Owner Card is Changing!

The Knox County Property Assessor's Office has recently implemented a new Appraisal System which has changed the manner in which Parcel and Owner-related information is maintained. Therefore, KGIS has adapted its Owner Card applications to match with the new workflows and data formats.

First of all, it is important to know that the Owner Card will now display information that is derived from two different systems:


- **KGIS** – where the primary Parcel-related data (including Subdivision, Property Location, Acreage) is managed, and
- **Knox County's Manatron** – where the Owner, Plat and Deed Instrument, and Mailing Address data is now managed

The changes to the layout of the Owner Card are labeled and highlighted in **RED** in the diagram below, with explanations following:

PROPERTY ASSESSOR'S OFFICE - KNOX COUNTY, TENNESSEE							1 Source: KGIS
MAP DEPARTMENT - OWNERSHIP CARD							01/11/2012
2 ACTIVE	CONDO UNIT						
District	Map	Insert	Group	Parcel	Ward	Property Location	
	107	G	C	10 F	48	1516 #206 COLEMAN RD	
3 Subdivision			Block	Lot	Plat	Dimensions ( shown in ft. )	Acreage
PAPERMILL PLACE 13.44% COM ELE U-206			-	UNIT-206	19990903-0019404	1135 SQ FT	0.00 - A.C. Deeded 0.00 - A.C. Calculated
Owner	Sale Date	Book	Page	Sale Price	Mailing Address		
L & M DEVELOPMENT PARTNERSHIP	9/28/1989	1990	3		PO BOX 50215 KNOXVILLE, TN 37950		
	9/27/1990	2122	654				
	12/30/1999	19991230	0048471				
4 Remarks							
MAP FIX							
5 Parent Parcel				Parent Instrument Number			
Previous Parcel ( Split From )				Next Parcel ( Merged Into )			

**1** – A small piece of text in the upper right hand corner has been added to indicate from which database the report information is being derived.

**“Source: KGIS”** indicates that the report information is **being accessed entirely from the KGIS system**. Therefore, in those rare instances when the County’s appraisal system might not be accessible, this KGIS Owner Card should still operate successfully.

It should be noted that most of the information on the report is maintained in the KGIS system itself by the Knox County Property Assessor’s mapping personnel. Nevertheless, some items (those whose column headings on the report are *“Italicized”*) are actually maintained first and foremost in the County’s new appraisal system, and are then **copied to the KGIS system once every 24-hours**. Hence, the values in these columns (*which are highlighted with small yellow boxes*  *in the diagram above*) will not always represent the most current information.

**2** – Text has been added to the upper left of the report to indicate the **“status”** of the parcel:

- In most cases, a parcel will have an **“ACTIVE”** status. These “active” parcels can be located on the property map within one of KGIS’ mapping applications (e.g. *MyKNOXnetWhere* or *MyKGIS Lite*).
- **“RETIRED”** indicates that the parcel is no longer visible on the KGIS-hosted property map, and that it has most likely been split into several new parcel records, or it has been merged into a different parcel altogether. (Other columns on the report such as the *Subdivision, Next Parcel* or *Remarks* may contain more details about the retired parcel’s more recent lineage.)

**3** – The **Subdivision** section has been moved to the top of the report from its previous location at the bottom in the hopes of minimizing the need for “scrolling down” to the bottom of the report each time for this frequently-accessed set of information.

**4** - A new **Remarks** section has been added to allow for the display of extra details about the parcel. These remarks are maintained, like all other information on this report, by the Property Assessor’s Office.

**5** – A new **Parent Parcel** and **Parent Instrument Number** section has been added as an aid to quickly locate (via hyperlink) the Owner Card report for the *parent parcel* from which the currently-viewed parcel was derived. (However, it should be noted that only those newly created parcels (i.e. since the implementation of the County’s new appraisal system in December of 2011) will have a value in this section. [The *Parent Instrument Number* is not yet implemented, but is being planned for the future].