

CASE SUMMARY

APPLICATION TYPE: OTHER BUSINESS

KNOXVILLE-KNOX COUNTY

M P C
METROPOLITAN
P L A N N I N G
C O M M I S S I O N

T E N N E S S E E

Suite 403 • City County Building
400 Main Street
Knoxville, Tennessee 37902
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F A X • 215 • 2068
www.knoxmpc.org

File Number: 11-B-13-OB Related File Number:
Application Filed: 10/15/2013 Date of Revision:
Applicant: METROPOLITAN PLANNING COMMISSION

PROPERTY INFORMATION

General Location:
Other Parcel Info.:
Tax ID Number: 999 999 Jurisdiction:
Size of Tract:
Accessibility:

GENERAL LAND USE INFORMATION

Existing Land Use:
Surrounding Land Use:
Proposed Use: Density:
Sector Plan: Sector Plan Designation:
Growth Policy Plan:
Neighborhood Context:

ADDRESS/RIGHT-OF-WAY INFORMATION (where applicable)

Street:
Location:
Proposed Street Name:
Department-Utility Report:
Reason: approval of MPC Employee Handbook

ZONING INFORMATION (where applicable)

Current Zoning:
Former Zoning:
Requested Zoning:
Previous Requests:
Extension of Zone:
History of Zoning:

PLAN INFORMATION (where applicable)

Current Plan Category:
Requested Plan Category:

SUBDIVISION INFORMATION (where applicable)

Subdivision Name:

No. of Lots Proposed:

No. of Lots Approved: 0

Variances Requested:

S/D Name Change:

OTHER INFORMATION (where applicable)

Other Bus./Ord. Amend.: approval of MPC Employee Handbook

MPC ACTION AND DISPOSITION

Planner In Charge: Buz Johnson

Staff Recomm. (Abbr.): Staff recommends approval of the MPC Employee Handbook dated December 2013.

Staff Recomm. (Full):

Comments: Staff requests that the planning commission consider the approval of an update of the MPC Employee Handbook in its entirety.

The MPC Employee Handbook was last considered by the planning commission in 2004. Staff has spent a considerable amount of time revising and updating the handbook. The handbook provides orderly and uniform policies and procedures for employees in their service to the planning commission, describes the benefits available to employees and provides the agency's expectations about employee conduct.

ANALYSIS

The MPC Employee Handbook is intended to provide employees with a general understanding of MPC's personnel policies. It includes sections on applicable State and Federal employment policies, employment classification and compensation frameworks, general personnel policies, employee conduct, leave policies, and employee benefits. The update builds from a base of the 2004 version of the handbook and adds additional subsections as required, borrowing concepts from the City of Knoxville, Knox County and the State of Tennessee employee handbooks. The update was prepared with the assistance of a committee of MPC employees, the MPC senior management team and outside legal counsel.

Action: Approved

Meeting Date: 12/12/2013

Details of Action:

Summary of Action: Approved the MPC Employee Handbook dated December 2013.

Date of Approval: 12/12/2013

Date of Denial:

Postponements: 11/14/2013

Date of Withdrawal:

Withdrawn prior to publication?: Action Appealed?:**LEGISLATIVE ACTION AND DISPOSITION**

Legislative Body: MPC

Date of Legislative Action:

Date of Legislative Action, Second Reading:

Ordinance Number:

Other Ordinance Number References:

Disposition of Case:

Disposition of Case, Second Reading:

If "Other":

If "Other":

Amendments:

Amendments:

Date of Legislative Appeal:

Effective Date of Ordinance: