CASE SUMMARY

KNOXVILLE·KNOX COUNTY

P L A N N I N G C O M M I S S I O N

Suite 403 • City County Building

APPLICATION TYPE: OTHER BUSINESS

File Number:

Extension of Zone: History of Zoning:

Current Plan Category:

PLAN INFORMATION (where applicable)

5-A-17-OB

400 Main Street **Application Filed:** 4/19/2017 Date of Revision: Knoxville, Tennessee 37902 8 6 5 • 2 1 5 • 2 5 0 0 METROPOLITAN PLANNING COMMISSION Applicant: F A X • 2 1 5 • 2 0 6 8 www.knoxmpc.org PROPERTY INFORMATION **General Location:** Other Parcel Info.: Tax ID Number: Jurisdiction: 999 999 Size of Tract: Accessibility: GENERAL LAND USE INFORMATION **Existing Land Use: Surrounding Land Use: Proposed Use:** Density: Sector Plan: **Sector Plan Designation: Growth Policy Plan: Neighborhood Context:** ADDRESS/RIGHT-OF-WAY INFORMATION (where applicable) Street: Location: **Proposed Street Name: Department-Utility Report:** Reason: Amendments to MPC's Administrative Rules and Procedures regarding Article II, Public Notice Signs; Article XI, Order of Meeting and Discussion of Debate; and removing Appendix F, Records Management Policy. ZONING INFORMATION (where applicable) **Current Zoning:** Former Zoning: **Requested Zoning: Previous Requests:**

Related File Number:

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Requested Plan Category:

SUBDIVISION INFORMATION (where applicable)

Subdivision Name:

No. of Lots Proposed: No. of Lots Approved: 0

Variances Requested: S/D Name Change:

OTHER INFORMATION (where applicable)

Other Bus./Ord. Amend.: Amendments to MPC's Administrative Rules and Procedures regarding Article II, Public Notice Signs;

Article XI, Order of Meeting and Discussion of Debate; and removing Appendix F, Records

Management Policy.

MPC ACTION AND DISPOSITION

Planner In Charge: Dan Kelly / Terry Gilhula

Staff Recomm. (Abbr.): APPROVE the amendments to Article II regarding posting of signs; Article XI regarding the order of the

meeting and debate; and the elimination of Appendix F from the MPC Administrative Rules as

presented by staff

Staff Recomm. (Full):

Comments: Staff is recommending three changes to the MPC Administrative Rules for your consideration. The

first two items were discussed at the April 11, 2017 Agenda Review Meeting. The third item will be

discussed at your Agenda Review Meeting on May9, 2017.

Staff is recommending that you amend your rules in order to permit the institution of a program which will moves the responsibility from staff to the applicant for the placement of the public notice signs. This recommendation will allow for a more efficient use of staff time. At present 4 to 5 days per month are spent by a staff person preparing, placing and retrieving the signs. Under the new process the applicant will given a disposable sign with instructions as to when and where it will need to be posted. Signs will be color coded according to the type application that is to be heard (i.e. rezoning, UOR, subdivision). Staff believes that the signs are just one element of the public "notice/awareness" process. Of course the legally required notice will continue to be published in the newspaper. Additionally, the preliminary agenda is published on our Web site well in advance of the meeting date.

The second item dealing with order of the meeting and the "rules" for debate are proposed to bring them in line with what has become the general practice over the past number of years. The primary reason to have these types of rules is to insure that each side in a matter gets heard.

The final amendment to the Administrative Rules is to delete Appendix F from the document. Appendix F deals with our records management system. After consultation with our attorney, it was deemed best if this portion of the rules be contained in its own document. If approved, agenda item

#61 will establish the free-standing Public Record Management Policy.

Action: Approved Meeting Date: 5/11/2017

Details of Action:

Summary of Action: APPROVE the amendments to Article II regarding posting of signs; Article XI regarding the order of the

meeting and debate; and the elimination of Appendix F from the MPC Administrative Rules as

presented by staff

Date of Approval: 5/11/2017 Date of Denial: Postponements:

Date of Withdrawal: Withdrawn prior to publication?: Action Appealed?:

LEGISLATIVE ACTION AND DISPOSITION

Legislative Body: MPC

Date of Legislative Action: Date of Legislative Action, Second Reading:

Ordinance Number: Other Ordinance Number References:

Disposition of Case: Disposition of Case, Second Reading:

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'Other'
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Amendments: Amendments:

Date of Legislative Appeal: Effective Date of Ordinance:

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